

# CHARLTON MARSHALL PARISH COUNCIL

## Minutes of the meeting held at the Church Rooms on Tuesday 7<sup>th</sup> July 2009

### 1. Attendance:

Cllr Rodd, Cllr Plant, Cllr Powell, Cllr Presland, Dist Cllr Moyle, PC Watts plus 2 members of the public

#### Apologies:

Cllr Harper, DC Cllr Cox,

### 2. Declarations of Interest:

None

### 3. Open Forum:

Reverend Treeby contacted the clerk re using Riverside Gardens for a bar-b-que on Sunday 2<sup>nd</sup> August after the church service. They have insurance for public liability. The Parish Council gave their permission.

PC Watts gave a report regarding crime figures. Charlton Marshall had 12 reported incidents, which resulted in three crimes – mainly car related. He advised the public be made aware that when leaving vehicles at local beauty spots keep all valuables out of sight – locked in the boot. Had some reports of cold calling from a company called Direct Alarms, again advise public to get details so they can be checked at various sources.

### 4. New Councillor:

Tim Hill; 3 Charlton Manor and Dorothy Cooper, Manor House Farm, Birchside have been co-opted onto the Parish Council. Both were unable to attend this meeting owing to prior commitments. The clerk to sort the "Declaration of Office" and "Code of Conduct" papers before the next meeting.

### 5. Minutes of Parish Council Meeting held on 2<sup>nd</sup> June 2009:

It was proposed by Cllr Presland and seconded by Cllr Powell that these be a true record. Agreed.

### 6. Minutes of Extraordinary Parish Council Meeting held on 22<sup>nd</sup> June 2009:

It was proposed by Cllr Powell and seconded by Cllr Plant that these be a true record. Agreed.

### 7. Finance:

The Financial Regulations papers were looked at and comments/alterations noted. The clerk will produce a revised copy and send to all Cllrs to read for adoption at the next meeting.

Cheques – proposed Cllr Presland, seconded Cllr Powell, the following cheques are paid. All agreed.

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|---|---|
| Clerk's salary - as agreed              | Clerks Expenses - £20.00 (room) + £8.00 (travel)<br>£28.36 (ink cartridges for Epson printer) |
| SMP - £188.48 (new rope)                | Nidram - £3.45 (email monthly fee)  |
| Tracy Callow - £105.00 (internal audit) |   |

#### Monies received:

Grassby and Sons Ltd - £318.40 (burials & memorials)  
Reverend S Everett - £127.30 (interment of ashes)

The internal audit has been completed. The petty cash amount of £29.72, which was not included from last year, had to be included this time to make the figure correct. The accounts have been sent to BDO Stoy Hayward for the external audit to be carried out.

The financial report was presented. The clerk reported she had entered the wrong figures for the first payment of the precept on last months report, it has been amended. Cllr Presland noted a payment for the garage had not been received and was supposed to be paid in advance according to the lease. The clerk to check old paperwork for a copy of the lease for next meeting. The report was agreed.

### 8. Planning:

#### Applications Received:

**2/2009/0466/PLNG: Isis Water, Charlton Barrow, Charlton Marshall/Spetisbury** – Erect single storage building (demolish existing building) – no objection

**2/2009/0473/PLNG: 4 Charlton Beeches, Charlton Marshall** – Erect Conservatory – no objection

**2/2009/0493/PLNG: Four Winds, Charlton Marshall** – Erect two-storey extension with double garage incorporating additional living accommodation in roof space, erect 1 No 1.5 storey porch and landing,

form 2 No. verandas on south elevation and decking area (demolish existing garage and single storey extension).  
– no objection

Work on Trees Preservation Order – 7 Cereleton Park

New tree Preservation Order at Gulliver House – The clerk reported the order had been revised. It covers the wooded area only and not the whole site.

**Decisions Received:**

None received

**9. Play Area:**

Cllr Presland gave a report of the area. Safety stops are required on the gates. An area by the seat is a trip hazard. Rope replacement needed on multiplay. The clerk reported the rope had arrived. Gavin will make a replacement gate and install the new rope. Will also ask if he will look at the area by the seat. The clerk will contact Countryside Services regarding the top up of bark. The top of the slide, where the gravel gets kicked around, was discussed. Cllr Rodd to make enquiries regarding a special system that could be used. Cllr Presland noted the log across the entry to the field had a padlock and enquired if the council had a key. The council do not have a key, so the clerk will make enquiries. Also a damaged wooden bollard needs removing, the clerk will arrange. The clerk spoke to the legal dept. at NDDC regarding by-laws. To their knowledge there is no need to have these.

**10. Grave in Old Cemetery:**

The clerk received a phone call on 21<sup>st</sup> June from the wife of Mr Larkin explaining why she hadn't been in contact. Her husband (the relative) has Parkinson's disease and is in a home. She is in the process of selling their property, but once she is settled they have agreed to make a contribution. Her husband wanted it made clear that he doesn't believe in memorials, so if anything happens to the cross he wants it moved out of the way. The clerk spoke to the insurance company regarding insurance about this type of problem, so far he hasn't found anything, but is still looking. He suggested talking to the church to see if they have any insurance within their remit. After discussion it was decided not to pursue this course of action.

**11. Parish Plan:**

Youth Club – The last couple of sessions have had poor attendance. A notice of dates of sessions has been produced to give out on Thursday's.

Community & Neighbourhood – Information pack - In the process of updating/adding information. It is being done in conjunction with the website.

**12. Design Statement:**

Cllr Rodd asked for this to be put on the agenda as he thought the council should be taking this next step since the completion of the Parish Plan. The clerk found the papers relating to Child Okefords design statement and brought them along for councillors to see how they set about achieving it. The council agreed it should be investigated and the papers will be circulated.

**13. Connecting Dorset:**

The clerk has received notification the email is live and has contacted DAPTC regarding help in setting it up on the laptop. Still waiting for a date.

**14. Blandford Leisure Centre Action Group:**

New costings have been received to enable the Centre to remain open after April 2010. Council had previously advised BLCAG that provided 70% of other Parish/Town Councils agreed to contribute, we would pay a set amount of £5868. They now request an amount of £12068.24 per annum for three years. We have budgeted enough to pay this amount next year. To continue to pay this amount yearly will mean the precept needs to be increased by half again. After discussion it was agreed the council should consult with every household regarding the option of increasing the rates to enable the village to contribute the amount asked for. An explanation and ballot slip to be delivered with the newsletter in August. The ballot to be returned to the church room by the September PC meeting.

**15. Blandford Sports Pitches:**

After discussion it was proposed by Cllr Presland and seconded by Cllr Powell that in view of what is being requested from the previous item the council cannot support this venture. All agreed.

**16. Website:**

This was covered in item 11.

**17. Traffic Issues:**

The "surface dressing" was carried out 22<sup>nd</sup> – 24th June, waiting for white lines to be done. The clerk to check the cats eyes will be replaced.

VAS – this has been done, but it is set quite high, the clerk to make enquiries.

Cllr Powell, her husband Keith and the clerk met PC Mullins for speed checking on 19 June. Cllr Powell reported it was a useful exercise as our perception of speed can be quite different to what the actual is. PC Mullen did

“catch” a few vehicles slightly over the 30 mile limit who would be written to and one vehicle that was doing over 40 mile who would get a ticket.

Greenfield Road – Cllr Cox is making further enquiries.

Letter received from Mr & Mrs Bainbridge regarding visibility coming out of Meadow Road. The clerk reported this 18 May. Steve Howard contacted the clerk advising she contact John Mann at Blandford site.

PMU – This is due in September, we need to encourage residents to report jobs that need doing.

**18. Cover for Clerk:**

Margaret Chambers has agreed to stand in for the clerk while she’s away. The clerk will pass over the laptop and access to the files etc. will be arranged also post. The meeting of the sub-committee for remunerations needs to be arranged. She will shadow the clerk for next couple of months.

**19. Correspondence:**

The correspondence was discussed.

The clerk to make enquiries regarding the parking bay in Hopegood Close.

**20. Matters for next meeting:**

**21. Date of next meeting – Tuesday 4<sup>th</sup> August 2009 at 7.30 pm.**

**Meeting closed at 9.50pm.**